

AHWP Administration Services Limited (ASL) 2nd Annual General Meeting

(Open to Regulatory and Industry Members of AHWP Member Economies)

18th AHWP Annual Meeting

4– 5 Dec 2013

Kuala Lumpur, Malaysia

Bryan SO

AHWP Secretariat



Asian Harmonization Working Party
WORKING TOWARDS MEDICAL DEVICE HARMONIZATION IN ASIA

Agenda

#	Agenda Item	Moderator/ Speaker
1	<ul style="list-style-type: none"> Opening Speech Roll Call Adoption of Agenda 	Mr. Ali M. Al-Dalaan President, AHWP ASL Secretary General, AHWP SFDA, Kingdom of Saudi Arabia
2	Report of New ASL Members admitted in 2012-2013	Mr. Bryan SO Executive Deputy Secretary General, AHWP Hong Kong Productivity Council
3	Resolution: Application for tax-exemption as a charity organization under Section 88 of Inland Revenue Ordinance in Hong Kong	Mr. Bryan SO Executive Deputy Secretary General, AHWP Hong Kong Productivity Council
4	Election of New President, Directors of the Board, Treasurer & Vice-treasurer	Mr. Bryan SO Executive Deputy Secretary General, AHWP Hong Kong Productivity Council
5	Closing Speech	Mr. Ali M. Al-Dalaan President, AHWP ASL Secretary General, AHWP SFDA, Kingdom of Saudi Arabia

Agenda Item 1

- Opening Speech
- Roll Call
- Adoption of Agenda

Moderated by
Mr. Ali M. Al-Dalaan
President, AHWP ASL
Secretary General, AHWP

Agenda Item 2

- Report of new ASL members admitted in 2012/2013

	Type	Name	Economy	Affiliation
1	Member (Regulator)	Dr. Noor Muhammad SHAH	Pakistan	Drug Regulatory Authority of Pakistan Director Medical Device Division
2	Associate Member (Industry)	Mr. Ian SIHOMBING	Indonesia	PT. Kamara Idola Director
3	Associate Member (Industry)	Mr. Hermes CHAN	Canada	MedMira Inc. Chief Executive Officer
4	Associate Member (Industry)	Mr. Winson TENG	Singapore	Forefront Medical Technology (Pte) Ltd. Regulatory Affairs Engineer
5	Associate Member (Industry)	Mr. Johnny HUANG	HKSAR, China	Solta Medical, Inc. Regulatory Affairs Manager - APAC
6	Associate Member (Industry)	Ms. Karen CHENG	HKSAR, China	Johnson & Johnson Vision Care, Associate Director, Professional & Regulatory Affairs
7	Associate Member (Industry)	Dr. Andros CHAN	HKSAR, China	Besteam Consultants Limited
8	Member (Industry)	Dr. Hanson DAWN	Chinese Taipei	General Manager Symphon Chemical Corporation

Agenda Item 3

- Special Business for resolution

Members confirmation of “Application for Tax-Exemption as a Charitable Organization for AHWP ASL under Section 88 of Inland Revenue Ordinance in Hong Kong”

Y/N

Background:

- Discussed and endorsed in ASL BOD Meeting, Bangkok, Feb 2013 (tele-con)
- Supervised by ASL Honorary Legal Advisors, Mr. Cedric Lam, DORSEY & WHITNEY

Moderated by

Mr. Bryan SO

Executive Deputy Secretary General, AHWP

Agenda Item 4

Election of New President, Directors of the Board, Treasurer & Vice-Treasurer

Rules of Election

- Directors shall be members of ASL.
- Directors shall be elected at the annual general meetings
- **Maximum nine (9)** Directors of the Board
- The nine (9) candidates receiving the highest number of votes shall become the Directors. The candidate receiving the greatest number of votes shall become the President.
- The Board shall appoint Directors to be Vice-President, Treasurer, and Vice-Treasurer.
- The Treasurer and Vice-Treasurer shall be persons normally residing in Hong Kong.
- All Directors shall be eligible for re-election at an AGM upon the lapse of their terms of service. The retiring Treasurer and Vice-Treasurer shall not be re-appointed as the Treasurer and/or Vice-Treasurer.

Moderated by

Mr. Bryan SO

Executive Deputy Secretary General, AHWP

Agenda Item 4

- According to Election Requirement in AHWP ASL M&A

Eligible Voters

- Voting Member: **Members** (both Regulatory and Industry) of ASL
- Every Voting Member of sound mind and in good standing shall have one vote.
- On a poll, votes may be given in person, by proxy or by any electronic means as prescribed in the meeting agenda.
- The instrument appointing a proxy shall be in writing under the hand of the appointer or of his attorney duly authorized in writing. A proxy need not be a member of ASL.

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"AHWP Administration Services Limited.
I, _____ of _____, being a member of the above named company, hereby appoint _____ of _____ or failing him _____ of _____, as my proxy to vote for me on my behalf at the [annual or extraordinary, as the case may be] general meeting of the Company to be held on the day of _____, and at any adjournment thereof.
Signed this day of _____."

An instrument appointing a proxy ↑

"AHWP Administration Services Limited
I, _____ of _____, being a member of the above named company, hereby appoint _____ of _____ or failing him _____ of _____, as my proxy to vote for me on my behalf at the [annual or extraordinary, as the case may be] general meeting of the company to be held on the day of _____, and at any adjournment thereof.
Signed this day of _____.
This form is to be used *in favour of / against the resolution. Unless otherwise instructed, the proxy will vote as he thinks fit.
*Strike out whichever is not desired."

Voting for or against a resolution →

Agenda Item 4

Eligible Voters

#	Name	Economy	
1	Eng. Ali M.AL-DALAAN	KSA	Executive Director Radiation Protection & Safety, SFDA
2	Prof. Lung (Jack) WONG	HKSAR	Director, Regulatory Affairs, Asia Pacific Terumo BCT (Asia Pacific) Ltd (Singapore Branch)
3	Mr. Benjamin CHAN	HKSAR	MANAGING DIRECTOR MEDICONCEPTS LIMITED
4	Mr. Ricky HO (<i>proxy to Tony Yip</i>)	HKSAR	Medical & Regulatory Affairs Manager Alcon Hong Kong, Limited
5	Ms. Lindsay TAO (<i>proxy to Ali</i>)	China	Corporate Director Global health Policy, J&J
6	Ms. Quan TRAN	Singapore	Vice President Quality Assurance & Regulatory Affairs GE Healthcare
7	Ms. Chadaporn (Miang) TANAKASEMSUB (<i>proxy to Ali</i>)	Thailand	VP APAC Quality & Regulatory Affairs Zimmer Pte Ltd
8	Ms. Li-Ling LIU	Chinese Taipei	Director Division of Medical Devices and Cosmetics, TFDA
9	Mr. Rajendra Pratap GUPTA	India	Chairman - India Working Group Continua Health Alliance
10	Dr. Noor Muhammad SHAH	Pakistan	Drug Regulatory Authority of Pakistan
11	Mr. Tony LOW	Malaysia	Regulatory Compliance Specialist CEMARK
12	Dr. Dr Hanson DAWN	Chinese Taipei	General Manager Symphon Chemical Corporation

Moderated by

Mr. Bryan SO

Executive Deputy Secretary General, AHWP

Agenda Item 4

Election procedures

1. Candidate Introduction
2. Voting
3. Counting of Votes
4. Announcement of the name of candidate with the highest number of votes

Moderated by

Mr. Bryan SO

Executive Deputy Secretary General, AHWP

Agenda Item 4

- Candidate Introduction

#	Name	Economy	Affiliation
1	Eng. Ali M. AL-DALAAN	Kingdom of Saudi Arabia	Executive Director Radiation Protection & Safety, SFDA
2	Prof. Jack WONG	Hong Kong SAR, China	Director, Regulatory Affairs, Asia Pacific Terumo BCT (Asia Pacific) Ltd (Singapore Branch)
3	Ms. Lindsay TAO	People's Republic of China	Corporate Director Global health Policy, J&J
4	Ms. TRAN Quan	Singapore	Vice President Quality Assurance & Regulatory Affairs GE Healthcare
5	Ms. Chadaporn (Miang) TANAKASEMSUB	Thailand	VP APAC Quality & Regulatory Affairs Zimmer Pte Ltd
6	Mr. Benjamin CHAN	Hong Kong SAR, China	MANAGING DIRECTOR MEDICONCEPTS LIMITED
7	Ms. Kam Yee Karen CHENG	HKSAR, China	Johnson & Johnson Vision Care, Associate Director, Professional & Regulatory Affairs
8	Dr. Andros CHAN	HKSAR, China	Besteam Consultants Limited
9	Dr. Hanson DAWN	Chinese Taipei	General Manager Symphon Chemical Corporation

Moderated by

Mr. Bryan SO

Executive Deputy Secretary General, AHWP

Agenda Item 4

- Election of **New Treasurer**

Candidate

#	Name/ Organization				Economy
1	Ms.	Kam Yee Karen	CHENG	J&J	Hong Kong SAR, China

Moderated by

Mr. Bryan SO

Executive Deputy Secretary General, AHWP

Agenda Item 4

- Election of **New Vice-treasurer**

Candidate

#	Name/ Organization				Economy
1	Dr.	Andros	CHAN	Besteam Consultants Limited	Hong Kong SAR, China

Moderated by

Mr. Bryan SO

Executive Deputy Secretary General, AHWP

Agenda Item 4

- Election of **New Director(s)**

All Candidates in Glance

#	Name / Organization			Economy
1	Eng.	Ali M. AL-DALAAN	SFDA	KSA
2	Prof.	Jack WONG	Asia Pacific Terumo BCT Ltd	HKSAR
3	Mr.	Benjamin CHAN	MEDICONCEPTS	HKSAR
4	Ms.	Lindsay TAO	J&J	China
5	Ms.	Quan TRAN	GE Healthcare	Singapore
6	Ms.	Chadaporn (Miang) TANAKASEMSUB	Zimmer	Thailand
7	Ms.	Kam Yee Karen CHENG	J&J	HKSAR
8	Dr.	Andros CHAN	Besteam Consultants Limited	HKSAR
9	Dr.	Hanson DAWN	Symphon Chemical Corporation	HKSAR

Moderated by
Mr. Ali M. Al-Dalaan
President, AHWP ASL

Agenda Item 4

Announcement of New President, Director(s), Treasurer and Vice-Treasurer.

Moderated by
Mr. Ali M. Al-Dalaan
President, AHWP ASL

Agenda Item 5

- Closing Speech

Moderated by
Mr. Ali M. Al-Dalaan
President, AHWP ASL

- Thank You -