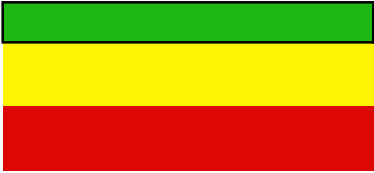


WG 02 Project Matrix, Quarterly

<u>WG01</u>		
Projects	Summary Projects Status Landmark	Date of Project start (Forecast) DD/MM/YY
Set up Harmonized definitions for the PMS Terminologies i.e. AE, PMS etc,		Q2,2012
Set up the electronic AE reporting forms in Acrobat template		Q2,2012
Encourage to use the common AE and FSCA forms across AHWP member economies.		Q4,2012
Upgrade the SADS security		Q3,2012
Develop AE reporting requirements and Timelines for all stakeholders		Q4,2012
Adopt new GHTF FSCA guidance documentation		Q3,2013
Developing Guidance Doc for proper disposal of MDs		Q3,2013
Formal training of SG02 /WG2 guidance document		Q2,2012



Within Approval Forecast

Negative impact that may
cause potential delay

Outside Approval
Forecast/Plan is changed

Project Status

Date of completion (Expected complete) Date) DD/MM/YY	Current update
Q4,2012	Completed. Document AHWP-WG2-PMS-003 was adapted in AHWP Taipei meeting in Nov 2012.
Q1,2013	AE reporting form was finalised via AHWP document AHWP-WG2-PMS-002 in Nov 2012. The Secretariat is converting the form into editable format for free download.
Q2,2013	At AHWP Taipei meeting in Nov 2012, WG2 Chair verbally encouraged member economies to use the finalised AE reporting form. Similar e-mails will be sent to regulatory representatives encouraging them to adapt the form when the editable version is available.
Q2,2013	User requirements were provided to AHWP Secretariat. Initial proposal and workflow were discussed and agreed. Technical issues are being tackled by IT experts of the Secretariat.
Q2,2013	Draft Proposed Document on AE reporting is being circulated among WG2 members for comments. A telecon will be held in March 2013 among WG members to discuss the comments.
On-going	Training needs were conveyed to WG6 in July 2012

--	--	--

